**AGENDA**

**MEETING OF CROSTON PARISH COUNCIL 9 APRIL 2025**

*Members of the Council are summoned to the Parish Council Meeting to be held on*

*Wednesday 9 April 2025, 7.30 – 9.30pm, Croston Old School, Church Street, Croston*

**Part 1**

1. **Apologies for absence:** Cllr Fenemore
2. **To agree the Minutes of the last Parish Council Meeting**
3. **To receive declarations of interest**
4. **Public Time:** To invite / listen to matters raised by members of the public. Standing Orders and Financial Regulations are suspended. A vote is taken regarding recording this time.
5. **Correspondence:**
6. LALC Smaller Authorities Proper Practises Panel (SAPPP) Changes to the Practitioners Guide 2025
7. Fallen tree near The Croft
8. **Notice Boards**
9. **Annual inspection of the recreation park:** To note recommendations, actions and quotes
10. **Flooding Matters:**
11. a. Proposal by Cllr Fenemore re: technical assessment by Lancashire County Council

b. Update from Paul Foster, MP

1. **Pear Tree Garages:** Update from Councillor Alan Platt
2. **Annual Commitment Plan** prepared by Cllr Strachan: To agree actions for individual Councillors / timescales
3. **Grant applications:** Red Admiral Music Academy
4. **Planning applications:**

25/00249/FULHH 61 Station Road, Croston PR26 9RL

Notification of proposed single storey side extension and single storey rear extension. following demolition of existing rear extension.

1. **Licensing application:** The Grapes Hotel <https://planning.chorley.gov.uk/online-applications/licencingApplicationDetails.do?keyVal=STDFYMET0AX00&activeTab=summary>
2. **Financial matters**
3. To approve the Clerk’s claim for March 2025 – to follow
4. To approve the Acting Clerk’s claim for March 2025 – to follow
5. To approve the budget monitoring for the financial year 1.4.2024 – 31.3.2025 – to follow
6. To approve the financial transactions for March 2025:

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| --- | --- | --- | --- |
| Date | £ | Payee | Description |
| 03-Mar-25 | 36.96 | Direct Debit (GOCARDLESS) | Website monthly subscription |
| 19-Mar-25 | 45.00 | B/P to: Croston Old School | Rental of Hall  |
| 19-Mar-25 | 180.00 | B/P to: Wicksteed | Park Annual Inspection |
| 19-Mar-25 | 74.47 | B/P to: Employee 2 | Acting Clerk Pay Tax Mth 12 |
| 19-Mar-25 | 24.58 | B/P to: Employee 4 | Clerk Expenses Tax Mth 12 |
| 19-Mar-25 | 633.29 | B/P to: Employee 4 | Clerk Pay Tax Mth 12 |
| 19-Mar-25 | 16.20 | B/P to: Employee 4 | Clerk Mileage Tax Mth 12 |
| 31-Mar-25 | 6.00 | Service Charge | Monthly bank charge |

1. **To approve the Risk Register:** Addition of lowering / raising of flags
2. **Safeguarding Policy & Level 1 Safeguarding Training**
3. **Parish Councillor vacancy:** Note the arrangements and next steps
4. **Chair’s letter etc.**
5. **VE Commemorations:** To agree VE celebration actions for individual Councillors / timescales
6. **Reports** from other organisations, if applicable
7. **Date of next meeting:** 14 May 2025, 7.30pm, Croston Old School

**Part 2**

**Members of the public are excluded from Part 2 of the meeting for reasons of confidentiality**

1. **To a agree a pay award for the Lengthsman:** Document to follow

Prepared by Karon Taylor, Clerk to Croston Parish Council: [www.crostonparishcouncil.org.uk](http://www.crostonparishcouncil.org.uk)



1 April 2025